

Criteria, procedures and documentation for issuance of visas

A foreigner applies for a visa in accordance with the designated application form and delivers it to the diplomatic representations of the Republic of Albania outside the state, appearing personally.

The visa applicant, travelling with an ordinary passport, shall present to the consular post, to the representation offices of Republic of Albania abroad, the following documents:

A) Type-A Visa

Cases of application for this type of visa and the list of countries subject to this type of visa are reflected, according to the needs, as annexes to this decision, list which will be regularly updated on the proposal of Minister of Foreign Affairs. To obtain this type of visa, the applicant needs to submit to the Embassy or Consular Office of Republic of Albania abroad the following documents:

- a) Passport, which should be valid at least 3 months after the expiry of the term of the requested visa;
- b) Copy of pages of passport containing personal information;
- c) Copy of pages of passport providing important travel information;
- ç) Completed form in Annex 2 and 2 recent passport-size photographs
- d) Copy of visa of destination country, if entry visa for that country is required
- dh) Health insurance cover policy for the days needed for transiting
- e) Certificate of vaccination when the foreigners arrives from countries affected by epidemic diseases

B) Type-B Visa

- a) Passport, which should be valid at least 3 months after the expiry of the term of the requested visa;
- b) Copy of pages of passport containing personal information and also pages providing important travel information;
- c) Copy of visa of destination country, if entry visa for that country is required
- ç) Completed form in Annex 2 and 2 recent passport-size photographs
- d) Health insurance cover policy for the days needed for transiting
- dh) Sufficient financial means according to provision of article 10 of law no.9959 of 17th July 2008 "On foreigners" for transit days according to the provisions of joint instruction of Minister of Interior and Minister of Foreign Affairs
- e) Certificate of vaccination when the foreigners arrives from countries affected by epidemic diseases

C) Type-C Visa

C.1. Main documents:

- a) Passport, which should be valid at least 3 months after the expiry of the term of the requested visa;

- b) Copy of pages of passport containing personal information and also pages providing important travel information;
- c) Completed form in Annex 2 and 2 recent passport-size photographs.
- ç) Proof of health insurance
- d) Round-trip ticket, ticket or proof of possibility of personal transport
- dh) A regular statement according to the respective legislation of the country, issued by the parent/s (guardian) allowing travel in case of minors.

C.2. Additional specific documents according to the purpose:

C.2.1. For tourism:

- a) Financial guarantee, proved through documents specified in article 10 of law no. 9959 of 17th July 2008 “On foreigners”, of the amount foreseen in the joint instruction of Minister of Interior and Minister of Foreign Affairs.
- b) Document proving the existence of a stable employment relationship in the country of origin. In absence of such employment relationship, the foreigner should prove to have interest in returning to the country of origin, by submitting a certificate of retirement or other incomes. Employment certificates shall be completed and signed by the employer, in a letter form, containing the emblem and seal of the company, institution or other entity, and they shall contain the following data:
 - Personal information of visa applicant and passport number;
 - Duties performed by the employee;
 - Employment date;
 - Period of leave;
 - Monthly salary;
 - Accurate and complete address of the company, institution or other entity.

c) Documents proving stay

- In case the foreigner will stay in an Albanian hotel, there should be submitted a hotel reservation receipt for the requested period of stay;
- In case the foreigner has a hospitality statement by an Albanian or foreign citizen, the latter being a legally residing person in the Republic of Albania, completed according to the form in Annex 3, which specifies accurately the period of stay, coverage of expenses of stay for the entire period, declaration of host for assuming legal responsibilities, in case the foreigner violates the law “On foreigners” accompanied by the identification document or passport, if he/she is an Albanian citizen, or copy of valid residence permit, if he/she is a foreign citizen

C.2.2. For tourism, organised tourist groups invited by an Albanian tourism agency

- Copy of pages of passport indicating legal entry and stay of the foreign citizen in the country of stay at the moment of visa application
- Documentation proving the stay of foreigner for tourism purposes in the country where visa application will be lodged
- Certified copy of the licence of Albanian tourism agency that invites the foreign tourist group for tourism
- Letter of guarantee for the tourist group

C.2.3. Visa for cultural and sports events purposes

- a) Letter of invitation by the local cultural, sports institution for the participation of the foreigner in the event for which the issuance of the

respective visa is required;

b) Hotel reservation or hospitality declaration.

c) Financial guarantee, proved through documents, specified in article 10 of law no. 9959 of 17th July 2008 "On foreigners" for the days of stay, calculated based on the amount determined in the joint instruction of Minister of Interior and Minister of Foreign Affairs.

ç) Document proving the existence of a stable cultural or sports relationship in the country of origin of the visa applicant, translated and certified by the respective local authorities.

C.2.4. Visa for official purposes

a) Letter of invitation by the host institution

b) Verbal note by the institution where the foreigner is employed

C.2.5. Visa for medical purposes

a) Letter of invitation by the host institution

b) Anamnesis, original or copy, mainly of the diagnosis issued by the local physician, translated and certified by the respective local authority

c) Declaration of the medical licenced institution, public or private, indicating:

- type of medical treatment, date of commencement and approximately the duration of medical treatment, approximate cost of treatment and also the entity to cover such costs

ç) Documents proving the existence of necessary and sufficient resources to cover medical expenses and also expenses of stay outside the medical institution or expenses for the return of the person under treatment and his/her accompanying person to the homeland, according to article 10 of law no 9959 of 17th July 2008 "On foreigners"

d) Proof of health insurance of the person/s accompanying the sick person, in order to afford all the necessary expenses of immediate hospitalisation, for his stay in Albania and also expenses for returning to the homeland.

C.2.6. Visa for employment purposes (professional, commercial)

a) Letter of invitation by the host institution

b) Document proving the professional, commercial activity in the respective country related with the purpose of the visit

c) In case of a commercial entity, documents proving the legal status of the entity

ç) Copy of the recent official document issued by respective local bodies proving the settlement of all taxation and social insurance obligations, authenticated according to the provision of the respective domestic legislation

For the drivers there is required even:

i. licence of international transport of the vehicle (truck);

ii. international circulation permit

iii. international driving licence

D) Type-D Visa

D.1. Main Documents

- a) Passport, which should be valid at least 3 months after the expiry of the term of the requested visa;
- b) Copy of pages of passport containing personal information and also pages providing important travel information;
- c) 2 recent passport-size photographs
- ç) Completed form in Annex 2
- d) Proof of health insurance
- dh) A regular declaration, according to the legislation of the respective country, issued by the parent/s (guardian) allowing travelling of minors.
- e) Certificate of criminal status issued not earlier than one month before the application

D.2.1. Additional specific documents for D/AE/AP/AT/APU visas

- a) Letter of invitation by the host
- b) Document proving the professional, commercial activity in the respective country related with the purpose of the visit
- c) In case of a commercial entity, documents proving the legal status of the entity
- ç) Copy of the recent official document issued by respective local bodies proving the settlement of all taxation and social insurance obligations, authenticated according to the provision of the respective domestic legislation
- d) Employment contract with the host in Albania
- dh) Work permit issued by the respective Albanian authority
- e) Document proving the registration of foreigner who is applying for visa with the responsible employment institutions in own country, recognized according to the employment agreements.

D.2.2. Additional specific documents for D/ST visas

- a) Document proving admission with an Albanian education institution
- b) Property guarantee document proving the coverage of expenses for subsistence and education
- c) Health insurance document corresponding with the duration of stay in the territory
- ç) Declaration of the foreigner concerning the possibility of accommodation in the Republic of Albania
- d) Document proving knowledge of the language to be used in the course of studies by the visa applicant. Proof of language may be done through an interview by the staff of the representation office.

D.2.3. Additional specific documents for D/BF visas

- a) Copy of residence permit of foreigner in Albania applying for family reunification, certified and legalised by Ministry of Foreign Affairs of Republic of Albania
- b) Personal certificate with photograph of the foreigner applying for family reunification
- ç) Certificate issued not later than one month prior to visa application by the respective authorities in the country of origin proving the relationship of the person that applies for family reunification in Albania.

- d) Other additional documents (photographs, movies etc) proving the stable relationship with the person requiring family reunification
- dh) Documents proving that the host has a suitable place of residence in Albania (rent agreement or document proving ownership over a place of residence)
- e) Document proving that the host foreigner is employed or self-employed and has sufficient income to guarantee the subsistence of person/s that will visit the Republic of Albania

D.2.4. Additional specific documents for D/AF visas

- a) Personal certificate with photograph of the foreigner applying for family reunification
- b) Original birth certificate of the Albanian citizen who is the subject of the application for family reunification by the foreigner, legalised by Ministry of Foreign Affairs of Republic of Albania
- c) Certificate issued by the respective authorities in the country of origin proving the relationship with the person applying for reunification in Albania.
- ç) Other additional documents (photographs, movies etc) proving the stable relationship with the person requiring family reunification

D.2.5. Additional specific documents for D/AF visas

- a) Personal certificate with photograph of the foreigner applying for visa
- b) Copy of the license to exercise humanitarian activity
- c) Statement on the purpose of visit by the entity recognized by the albanian state

D.2.6. Additional specific documents for D/ DS visas

- a) Verbal note by the institution where the foreigner is employed
- b) Letter of invitation by the host institution, when necessary

D.2.7. Additional specific documents for D/ QT visas

- a) Personal certificate with photograph of the foreigner and family certificate of the foreigner applying for visa
- b) Documents proving other purposes for which visa is requested

D.2.8 Additional specific documents for D/ PS visas

- a) Letter of Invitation by the host
- b) Employment contract with the host in Albania
- c) Work permit issued by the respective Albanian institution
- ç) Document proving the registration of the foreigner applying for visa with the responsible employment institution in own country, recognised according to sesional employment agreement

D.2.9. Additional specific documents for D/ H visas

- a) Personal certificate with photograph of the foreigner and family certificate of the foreigner applying for visa
- b) Documents proving other purposes for which visa is requested.

Note: Long term Type-D visa issued for period of stay of 180 days, for a one

year period, shall be used by the foreigner in compliance with the criterion 90 days for period of 180 days, except for cases foreseen for D/PS visa, in point 2 of article 14 of law no.9959 of 17th July 2008 "On foreigners".